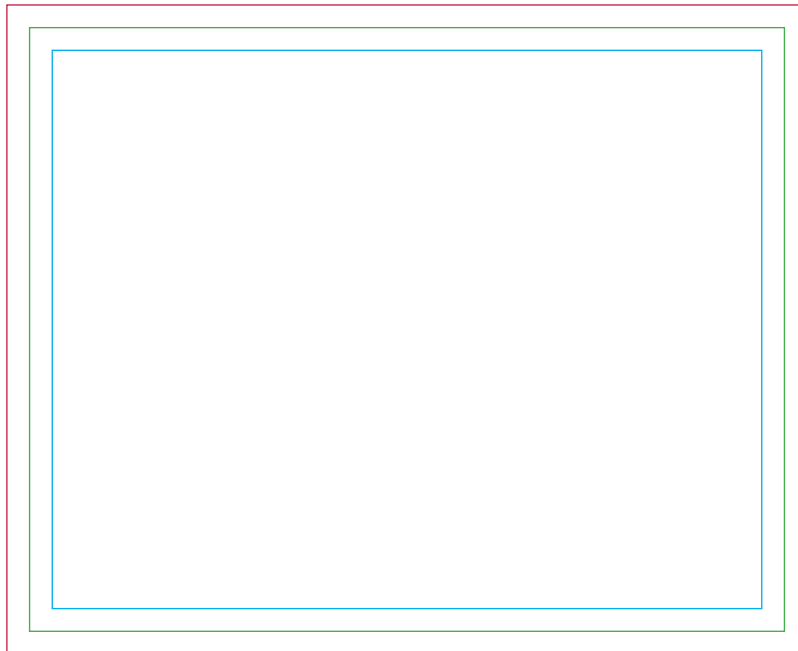




Please ensure:

- Artwork is correctly sized with required amounts of bleed (see below)
- Colours are CMYK or greyscale (no RGB, Pantone or spot colours)
- All fonts are embedded or converted to curves
- All transparency effects are flattened
- Overprints are set correctly for desired result
- All colour profiles are removed
- Images are at correct resolution (no less than 300 dpi)
- Borders and type are within safe zone as variations may occur when trimming
- Registration marks, keylines, dielines and other non-printing items are removed
- Please ensure crop/trim marks are positioned outside bleed area
- Artwork to be supplied as PDF (preferred), EPS, JPEG, TIFF or CorelDraw
- We cannot print directly from any files created using Microsoft suite (word, publisher, powerpoint etc). Files created using non-professional programs, such as these, are unstable. The final output often doesn't look like the original. Files created from these programs are not meant to go through the transformations required in the electronic prepress department of a modern printing company. **Conversion fees will apply if these files are supplied.**



Finished Size

Bleed Size:

add 3 mm on each side

Safe Zone:

3 mm inside finished size

Size	Finished Size	Bleed Size	Safe Zone
Std. Bus. Card	90 x 55 mm	96 x 61 mm	84 x 49 mm
DL	210 x 99 mm	216 x 105 mm	204 x 93 mm
A6	148.5 x 105 mm	154.5 x 111 mm	142.5 x 99 mm
A5	210 x 148.5 mm	216 x 154.5 mm	204 x 142.5 mm
A4	297 x 210 mm	303 x 216 mm	291 x 204 mm
A3	420 x 297 mm	426 x 303 mm	414 x 291 mm